Renewable Energy for Refugees (RE4R) Project: Job Profile

INDEPENDENT EVALUATOR-
PROJECT FINAL EVALUATION
(JORDAN)
ABOUT US

We are an international development organisation putting ingenious ideas to work so people in poverty can change their world.

We help people find solutions to some of the world’s toughest problems. Challenges made worse by catastrophic climate change and persistent gender inequality. We work with communities to develop ingenious, lasting and locally owned solutions for agriculture, water and waste management, climate resilience and clean energy. And we share what works with others, so answers that start small can grow big.

We’re a global change-making group. The group consists of a UK registered charity with community projects in Africa, Asia and Latin America, an independent development publishing company and a technical consulting service. We combine these specialisms to multiply our impact and help shape a world that works better for everyone.

We believe in the power of small to change the big picture. And that together we can take practical action to build futures free from poverty.

OUR AIMS

We help people find solutions to some of the world’s toughest problems, made worse by catastrophic climate change and persistent gender inequality. Our aims are to:

- Make agriculture work better for smallholder farmers, many of them women, so they can adapt to climate change and achieve a good standard of living
- Help more people harness the transformational effects of clean affordable energy and reduce avoidable deaths caused by smoke from indoor stoves and fires.
- Make cities in poorer countries cleaner, healthier places to live and work.
- Build disaster resilience into the lives of people threatened by hazards – reducing the risk of hazards and minimising their impact on lives and livelihoods.

ABOUT THE RENEWABLE ENERGY FOR REFUGEES (RE4R) PROJECT

Practical Action is working in partnership with UNHCR, the UN Refugee Agency and the Norwegian Refugee Council, and supported by the IKEA Foundation, to deliver the RE4R project. Working in Rwanda and Jordan, the project is helping refugees and their host communities access finance, training, technology and expertise to facilitate renewable energy to power homes, schools, health clinics and businesses. Our work is enabling refugees to flourish and move from reliance on aid to economic independence. Read more on our project website: https://practicalaction.org/our-work/projects/energy-for-refugees/
Practical Action

ABOUT THE ROLE

<table>
<thead>
<tr>
<th>Title</th>
<th>Consultant: Independent Evaluator Project Final Evaluation (Jordan)</th>
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<tbody>
<tr>
<td>Reporting to</td>
<td>RE4R Monitoring, Evaluation and Learning Adviser</td>
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<td>Direct reports</td>
<td>None</td>
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<td>Internal Group Links</td>
<td>RE4R Technical Working Group; RE4R Evaluation Steering Committee</td>
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<tr>
<td>Key Working Relationships</td>
<td>RE4R Jordan Evaluation Team (Practical Action, NRC and UNHCR); RE4R Jordan Evaluation Steering Committee (Practical Action, NRC and UNHCR)</td>
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<tr>
<td>Location</td>
<td>Jordan</td>
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<td>Duration</td>
<td>Sep 2020 to Dec 2020, maximum 30 working days</td>
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ASSIGNMENT DESCRIPTION

The Consultant will act as the Independent Evaluator on an Evaluation Team consisting of NRC and Practical Action staff. The Evaluation Team will design, coordinate and deliver the final evaluation of the RE4R project in Jordan. The Consultant will:

- Act as the primary investigator and analyst for the project’s final evaluation
- Ensure neutrality and non-bias of methods, delivery and findings/recommendations

Contingency plans have been developed in the event that local and/or international travel is restricted as a result of COVID-19.

JORDAN SCOPE BACKGROUND INFORMATION

In Jordan, we’re working with 10,000 refugees and their host communities living in Irbid. 80% of Syrian refugees living in Jordan live below the poverty line and struggle to pay monthly bills, with rent and utilities being their highest costs. Increasing energy access through solar-powered water heating and electricity systems to homes and schools saves refugees vital money and ensures they can live a better life. The Jordan scope of the RE4R project started in 2017 and will finish at the end of December 2020.

The project’s activities in Jordan have been delivered by the project’s implementing partner, NRC, and have focussed on four areas:

- **Shelter** - provision of solar water heating systems and energy efficiency upgrades to households to improve the standard of living for Syrian refugees, allowing them to live in better quality accommodation, benefit from renewable heating sources, and reduce their financial vulnerability.
- **Education** - onsite PV and energy efficiency upgrades for public schools to achieve a reduction in electricity bills, an improved learning environment, and greater local ownership and empowerment.
- **Youth** - skills training and capacity building to promote employment and livelihoods opportunities for Syrian refugees and the host community through enhanced skills in solar technology, installation and maintenance.
- **Advocacy** - engagement with key stakeholders to adopt renewable energy and energy efficiency principles in building and construction guidelines and practices for public buildings, and to include refugees and low income households in energy planning and responses.
EVALUATION SCOPE AND LINES OF INQUIRY

**Dates of evaluation:** 01/09/2020 - 18/12/2020

**Geographical scope:** Jordan – Amman, Irbid and Mafraq

**Projects:** Renewable Energy for Refugee Project – Jordan scope consisting of Shelter, Youth, Education and Advocacy components

**Purpose:** The final evaluation will be completed in the last 3 months of the project in Jordan and will assess the contribution of the Education, Shelter, Youth and Advocacy components to the project’s defined impact and outcome statements.

**Lines of inquiry:** Three questions will be answered through the evaluation.

- **Question 1**- To what extent has RE4R's Jordan scope contributed to changes in policy and practice?
  - Who has been influenced and what shifts in attitude or behaviour have occurred?
  - How can these relationships and results be sustained?

- **Question 2**- To what extent has RE4R’s Jordan scope contributed to a reduction in carbon emissions?
  - What contributing factors have led to the final carbon emission reduction value?
  - How sustainable are the changes and how could they be replicated in the future?

- **Questions 3**- To what extent has RE4R’s Jordan scope contributed to changes in the quality of life\(^1\) of refugees?
  - Have outcomes differed between different beneficiary groups?
  - How can the outcomes be sustained?

ASSIGNMENT ACTIVITIES

During the assignment, the Consultant will be expected to:

**General**
- Participate in an induction session with Practical Action and NRC staff
- Act as a member of the Evaluation Team in the design, coordination and delivery of the final evaluation

**Phase 1 - Desk review and preparation**
- With the Evaluation Team:
  - Complete a desk review of project documents to gain a sound understanding of the project’s original plan, objectives and assumptions set for the Jordan component.
  - Complete a desk-based analysis of the project’s monitoring data in preparation for the primary data collection.
  - Compare the intended impact with the experienced results.
  - Complete a situational analysis to assess the current enabling environment for energy access in the project area, and use this to assess the relevance and coherence of the components, and their resultant impacts.

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\(^1\) As defined in the project’s MEL Framework, metrics of quality of life are set as: leisure and social interactions, physical safety, productive or economic activity, material living conditions and education (improved learning environment)
o Compile findings to inform the design of primary data collection and field work, including interview questions for staff consultations and themes/questions for FDGs.

- Prepare an Inception Report of the desk review and analysis to outline the evaluation matrix, metrics, criteria for assessment and methods for field data collection. Present initial trends from outcome monitoring data and present situational analysis. The report will also include:
  o An initial assessment progress against targets and a qualitative assessment of contribution towards the impact and outcome statements
  o Identification of data gaps and areas for further inquiry
  o Identification of suitable data collection methods to assess and critique initial resultant effects and evidence learning for further inquiry

Phase 2 - Data collection
- Define the focus of the beneficiary FDGs, key informant interviews and staff consultations.
- Participate in Evaluation Team field visits to each component to observe the results of the project and engage with project beneficiaries.
- As outlined in the inception report, conduct primary data collection with support from the Evaluation Team with primary direct beneficiaries, including:
  o Youth students; School teachers
  o Shelter beneficiary households; Shelter landlords
  o Trained Government Official
  o Policy-makers
- If required, support the Evaluation Team in the use of local enumerators, including preparation and delivery of capacity training.
- Complete staff consultations with key personnel. Present initial field-based findings to key personnel.

Phase 3 - Data analysis and visualisation
- Compile field-level data with analysed monitoring data.
- Translate and minute consultations and interview for learning purposes
- Prepare an assessment of progress towards the impacts and outcome statements, and articulate the key resultant effects of the Jordan components.
- Present analysis in a visual format to allow easy interpretation and presentation to the Evaluation Steering Committee.

Phase 4 - Verification of findings
- Participate in the presentation of the analysis to the Evaluation Steering Committee and wider NRC Jordan team (Project Managers and technical leads).
- Record recommendations, feedback, actions and learnings from the group.

Phase 5 - Communication and learning
- Compile the evaluation's findings and recommendations in a final evaluation report and a summary document
- Support the design and delivery of a beneficiary feedback exercise to share the findings of the evaluation with consulted participants
- Assist with the preparation of, and participate in an accompanying learning event, held with project partners to encourage take up of lessons and further action planning.

EXPECTED DELIVERABLES AND TARGET DATES

The Consultant is expected to complete the following deliverables:

- **Inception report**: reference document outlining the evaluation matrix, metrics, criteria for assessment and tools for field data. Presents initial trends from outcome monitoring data and presents situational analysis. **Target date: 16 Oct 2020**
• **Final Evaluation Report**: written report setting out findings and recommendations against each evaluation question, review of methodology and critical assessment of overall activity. **Target date: 7 Dec 2020**

• **Final Evaluation Summary**: summarised version of the final evaluation report for wider dissemination **Target date: 12 Dec 2020**

Satisfactory completion of all deliverables is subject to Practical Action approval.

**PERSON PROFILE**

The Consultant should have qualifications and experience in the following areas:

**Essential:**
- Demonstrated experience in mixed method evaluations, outcome measurement and impact assessment
- Demonstrated experience in qualitative and quantitative data collection methods and analysis
- Demonstrated experience in Monitoring, Evaluation and Learning (preferably in energy access or related sectors)
- Excellent communication skills for facilitation training and partner engagement
- Fluency in written and spoken English
- Ability to work independently

**Desirable:**
- Postgraduate degree in social science or relevant discipline
- Fluency in written and spoken Arabic
- Prior experience and knowledge of the humanitarian situation in Jordan
- Demonstrated experience in gender sensitive monitoring, evaluation and learning

Preference will be given to consultants who are based in Jordan and have prior experience working in the country.

**BEHAVIOURAL COMPETENCIES**

All staff work towards demonstrating excellence and with our core behavioural values. We seek to:

- Be inspired and inspiring about our work
- Demonstrate dynamism in what we do
- Be good at connecting and collaborating
- Learn and share knowledge
- Demonstrate creativity in doing their job
- Be focused on getting the job done
CONTRACTUAL AND FEE ARRANGEMENTS

The Consultant will be contracted on a consultancy basis by Practical Action and operationally supported by NRC for all work in Jordan.

Interested applicants should submit a budget as part of their application including:

- daily rates
- expenses
- tax allowances
- all other costs associated with the delivery of the services.

ADDITIONAL INFORMATION

Interactions with Practical Action and NRC will be in English and all deliverables will be in English. However, the preference is for interviews and focus group discussions with beneficiaries and stakeholders in Jordan to be conducted in Arabic.

Practical Action and NRC will facilitate all necessary consultation with relevant stakeholders and beneficiaries. NRC will coordinate transport for the Consultant to all field locations and office space in Amman for non-field work, if required.

If the Consultant is not Jordan based, the application needs to include costs related to completion of the work in Jordan. Non-resident income tax rate is 10% and is to be deducted from the contract amount, paid directly to the tax department by the contracting authority. For Jordanian nationals/residents, the tax is 5%.

HOW TO APPLY

If you have the experience, skills and the ability we are looking for, please submit your CV, budget and application letter by email to recruitment@practicalaction.org.uk with the title ‘RE4R Independent Evaluator, Jordan’ not later than 2 September 2020. A skype interview will be held with Evaluation Team for shortlisted applicants and work is expected to commence in September 2020.

We treat all applications for employment on their merits and do not take into consideration any factors that are not relevant to the job such as disability, race, age, religion, gender, gender reassignment or sexual orientation.

Practical Action is committed to safeguarding and protecting children and vulnerable adults and as such candidates will be subject to pre-employment checks.